

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award Pursuant to City Ordinance, Article 121.05 (a) - Purchase of Sodium Hydroxide (50% Liquid Caustic Soda) Diaphragm Grade for COB Filtration Plant

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, P.E., Director of Water and Sewer Resources

DATE: November 27, 2018

On behalf of the Administration, pursuant to City Ordinance, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract.

- Check Type of Contract or Change:

 X The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

 The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):

20016-41021

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Brenntag Northeast, Inc., 81 W. Huller Lane, Reading, PA 19605

- Term of contract or estimated completion date, subject to standard extensions:

December 1, 2018 – November 30, 2019

- Description of project or scope of services to be provided:

Bulk deliveries of Sodium Hydroxide (50% Liquid Caustic Soda) Diaphragm Grade to the City of Bethlehem's Water Filtration Plant, 355 Granger Rd., Northampton, PA 18067

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$132,190.50 (\$677.90/dry ton) for the yearly purchase of 195 dry tons of Sodium Hydroxide (50% Liquid Caustic Soda) Diaphragm Grade

- Number of renewal term options and duration of each renewal, if any:

The City with the mutual consent of Brenntag will have the option to renew the contract for three (3) additional one (1) year terms.

- Reasons for recommendation of Administration and Council approval of contract:

The City of Bethlehem solicited bids jointly with Lehigh County Authority (LCA) to maximize our purchasing power. Sodium Hydroxide (50% Liquid Caustic Soda) Diaphragm Grade was bid through the e-procurement site PennBid. Four (4) vendors submitted bids on this chemical. Brenntag Northeast, Inc. was the lowest responsible bidder.

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller

By: 

Attachment: Proposed Resolution

RESOLUTION NO. 2018-

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated November 27, 2018:

1. Name of Contractor: Brenntag, Northeast, Inc.
2. Project or Contract Reference: Purchase of Sodium Hydroxide (50% Liquid Caustic Soda) Diaphragm Grade for COB Filtration Plant

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk

ATTEST:

/s/ Louise M. Kelchner
City Clerk